



BWIS Meeting Agenda and Minutes – October 24, 2023

1. Welcome

2. General updates

- a. BWIS-sponsored craft table at BERA's Trunk-or-Treat – Jenn and Sam
 - i. All supplies are ordered/received. Needed to purchase double the amount of candy pumpkins.
 - ii. Looking for one more volunteer. Please show up in costume.
 - a. Trunk or Treat Halloween Party event info:
 - 1. Friday, Oct. 27, 5:30 p.m. at the Rec Center. Rain date, Monday Oct. 30.
 - 2. \$10 per family for early registration, \$15 per family at the door.
- b. BWIS Fall Membership Drive
 - i. October 27th, 2023 11:00 AM – 1:30 PM outside Berkner
 - ii. Membership drive can be extended! Let Jessica know if you have ideas for promotional events.
- c. Healthfest speaker – Breast Cancer Awareness
 - i. Friday, October 27, 2023, 12:00 pm — Berkner Hall, Room B
 - a. Interactive and informative demos!
 - ii. <https://www.maurerfoundation.org/we-need-your-support/request-breast-health-program-breast-cancer-seminar/>
- d. BWIS logo
 - i. DEI office is requiring us to finalize our logo.
 - ii. Online poll will be sent out to assess members' opinions.
- e. One award ceremony for all awards
 - i. DEI suggested we have one ceremony to celebrate all awards across the ERG groups.
 - ii. Multiple people were not in support of this because:
 - a. Coordination issues, in addition to having all awards determined at a specific deadline, which would add extra pressure on the awards committees.
 - b. Dilutes the meaningfulness of each award. Instead of celebrating the history and value of each with dedicated ceremonies, they might get lost in the noise of other awards.
 - iii. Some possible alternatives to find a middle ground:
 - a. Special lab-wide event (fancy dinner/banquet) to celebrate all recipients. This could help with public accessibility and increase awareness of BWIS awards.
 - b. Single day/week for each ERG to present their awards (rather than scattered over multiple days throughout the year).
 - c. Have Chasman and Goldhaber award presentations during NSLS2 and RHIC user meetings to coincide the award with its history. The Fowler award is already set as a Chemistry Division seminar.
- f. FY23 – FY24 transition questions
- g. Award/scholarship processes documentation – all award officers
- h. Reminder to update BWIS Drive and Teams with documentation. Record details of your position so others may assume duties in your absence/during transition, etc.
 - i. In BWIS Sharepoint, go to:
 - a. Documents → BWIS Board → BWIS MAIN FOLDER → Executive Board Responsibilities
 - b. Direct link: [Executive Board Responsibilities](#)



- i. Lab Demographics available through DEI office:
 - i. <https://www.bnl.gov/diversity/demographics.php>

3. Awards

- a. Fowler Award Ceremony – November 16th at 12:00 PM
- b. Looking for award officers. Please let Jessica/Jenn know if interested.

4. Upcoming events

- a. Speaker Series (all virtual):
 - i. **November 16, 2023 at 4:00 PM – Tracy Johnson (UCLA)**
 - ii. **December 7, 2023 at 3:00 PM – Andrea Dessen (IBS, France)**
- b. Society of Women Engineers conference
 - i. October 26-28, Los Angeles, CA. Hybrid, so anyone interested can attend virtually.
 - ii. Goal of developing a society between women in national labs/security complexes.
- c. Girls Inc. Luncheon on Thursday November 2nd from 11:00 - 2:30 PM
 - i. Looking for 10 people.
 - ii. Please let Jessica know if you would like to attend by October 26th.

6. Other updates

- a. Treasury updates – Kelly Anne, Loralie
 - i. We seem to be returning a sizeable amount of BSA funds at the end of the fiscal year but also dipping into our TFCU monies. Once the FY24 budget is approved, we should have a board meeting to discuss the distribution of finances/funds.
- b. Social media
 - i. Interactions/responses to our posts have gone down. Send ideas to Jenn to help improve visibility and attention from the public.
 - ii. Nominate person/people of the month.